

EV Destination Charging - Application Form Round 2

Form Preview

Before you begin

Drive electric NSW EV destination charging grants Round 2 application

Background information

The [Net Zero Plan Stage 1: 2020-2030](#) sets out the state's ambitions to protect our future. The shift to electric vehicles (EV) will play an important part in reducing transport emissions.

In June 2021, the NSW Government launched the [NSW Electric Vehicle Strategy](#) to make NSW the easiest and most affordable place to buy and operate an electric vehicle (EV) in Australia.

The Drive electric NSW EV destination charging grants are a \$20 million investment to rollout widespread, public EV charging infrastructure at visitor destinations across regional NSW.

The grants aim to:

- overcome range anxiety (battery charge) through a widespread EV charging network
- support EV-ready regional destinations across the state
- support the continued growth of our visitor economy
- cater for an increasing number of NSW EV drivers.

Before you begin

Before applying for grants funding, you must complete the following steps:

1. Read the [Drive electric EV destination charging grants Round 2 funding guidelines](#) to ensure you understand the eligibility requirements and essential information required to support your application
2. Read the [Round 2 Applicant Handbook](#) to assist you prepare your application

You can also read the [frequently asked questions](#) for further information.

Contact the EV Destination Charging team for any queries about your application at destination.charging@environment.nsw.gov.au and quote your application number.

Starting your application form

Progressing through the form in page order is suggested to reduce missing information and mathematical calculation errors. Please ensure you save as you go.

To progress forward or backward through the application, click 'next page' or 'previous page' on the top or bottom of the screen.

Use the form navigation box on the left-hand side to navigate and move around pages of the application.

Most importantly, **ensure you save your progress** at the bottom of each page before proceeding.

Download the SmartyGrants [help guide for applicants](#) or the SmartyGrants [FAQs](#) for more help.

Saving your draft application form

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To leave a partially completed application, press 'save and close' and log out. You can reopen your draft application later and start where you left off.

Your application can be found under the 'My Submissions' link.

You can also download any application, whether draft or completed, as a PDF. Click on the 'Download PDF' button located at the bottom of the last page of the application form.

Submitting your application

Once reviewed, submit your application by clicking on 'submit' at the top or bottom of the screen or on the navigation panel.

You will not be able to submit your application until all the compulsory questions are completed and there are no validation errors. The system will point these out to you.

Once your application is submitted, no further editing or uploading of support materials is possible.

Once submitted, you will receive a confirmation email, to the email address used to register, with an attached copy of your submitted application.

If you do not receive a confirmation of submission email, and have checked your spam or junk email folder, then presume that your submission has NOT been submitted.

Attachments and support documents

Attachments are required to be uploaded and submitted to support your application. Ensure documents are saved on your computer or on a storage device to assist this process

Allow time for each file to upload before attaching another file. Files can be up to 25MB each; however, it is recommended to keep files to a maximum of 5MB.

Completing an application as a group or team

Applicants who have created a SmartyFile organisation profile can now set up multiple team members as users for your organisation with different access levels and collaborate with other team members on SmartyGrants submissions. Smartyfile also allows applicants to pre-fill information into forms and manage, view, search and sort submissions across multiple funders in one spot. For more information on setting up your organisation's SmartyFile profile, visit the [SmartyFile Help Page](#).

Applicants working with third parties who may be supporting a grant application, have the ability to add and define User access levels in their organisation profile, such as adding a 'Contributor'. It is the responsibility of the organisation's 'Administrator' to manage User access levels and permissions with third party Users accordingly. Applicants who choose not to set up a SmartyFile profile can still submit an application. Applications must be submitted by an authorised person from within the applicant organisation.

Evidence for payment

Successful applicants will be required to return to the application platform to submit evidence for payment once the approved EV chargers are installed. Please ensure you read and understand the evidence requirements outlined in the EV destination charging grants guidelines.

Privacy statement:

This privacy statement sets out the Office of Energy and Climate Change's practices relating to the privacy of your personal information. The office's privacy practices are regulated by the [Privacy and Personal Information Protection Act 1988 \(NSW\)](#) (PIIP Act) and the office's [Privacy management plan](#).

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When you complete your Drive electric NSW EV destination charging grant application form you will be asked to provide information to the office. The information provided relates to you personally and includes any information or opinion made about you. Personal information includes your name, address, phone number, email address or any information from which your identity can be reasonably ascertained.

The office will only collect your personal information for the purpose of administering the Drive electric NSW EV destination charging grants.

The office may only use your personal information in a way that is consistent with this purpose, which could include contacting you in relation to your application or project.

We will hold information you have provided for a period that is appropriate for the purpose for which it was provided. Your information will be archived and disposed of in accordance with the office's policies, legislative requirements and guidelines based on the [NSW State Records Act 1998](#).

We will not disclose your personal details for any other purpose unless the disclosure is authorised by the PPIP Act and Regulations. Your consent to disclose information for particular purposes may be sought by us or given by yourself for a specific purpose. If appropriate consent is not provided, we may not be able to provide certain products and services to you or your agents.

Under the PPIP Act you have the right to access your personal information held by the office without excessive delay or expense. You also have the right to have your personal information corrected in certain circumstances (e.g. if it is incorrect).

Should you wish to access or correct your personal information contact the office's designated privacy team:

Information Access & Privacy Unit 4 Parramatta Square, Locked Bag 5022 Parramatta NSW 2124

Confidentiality and disclosure information

Any information provided by you that is clearly identified as commercial in confidence will be treated and disclosed by the office in accordance with the EV destination charging grants guidelines.

Limitations: The office and its employees, agents and officers (Office representatives) do not give any representation, warranty or guarantee, whether express or implied, in relation to the information contained in this application or the guidelines. This include their completeness, accuracy, currency or reliability or the process by which they were prepared.

None of the office representatives give opinions regarding, legal, accounting, regulatory, taxation or any other matters. Without limiting the foregoing, nothing in the guidelines is or should be regarded as advice in relation to those matters. Nothing contained in the guidelines or application form may be relied upon as a promise, guarantee, representation or warranty.

Applicant details

* indicates a required field

Organisation details

Applicant Organisation name *

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Organisation Name

Applicant Primary Website

Must be a URL.

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

It is an eligibility requirement that applicants must have a valid Australian Business Number (ABN)

Applicant Trading name

If you trade under another name using the above ABN, provide that trading name.

Are you representing

- a micro-business (0-4 employees)
- a small business (5-19 employees)
- medium business 20-199 employees)
- a large business (200+ employees)
- a local government or council in NSW
- a state government agency in NSW
- a not-for-profit organisation

Authorised contact details

This must be an individual who is able and authorised to enter into a funding agreement with the OECC on behalf of the lead applicant organisation if the application is successful.

Authorised person contact name *

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Title First Name Last Name

Please provide the details of the individual who is able and authorised to enter into a funding agreement with the office on behalf of the applicant organisation, if the application is successful.

Authorised person contact position title *

Authorised person contact business address *

Address

This is the address of your primary business or head office. You will have an opportunity to provide the address of your proposed EV charger site further down in the application form.

Authorised person contact postal address *

Address

Authorised person contact primary phone number *

Must be an Australian phone number.

Authorised person contact secondary phone number

Must be an Australian phone number.

Authorised person contact primary email *

Must be an email address.

Site Contact

This person will be contacted on all matters relating to this application and can act on behalf of the authorised person. The site contact can be the same person as the authorised person or another individual from within the same organisation preparing and managing the grant application.

The Site Contact must not be from a third party outside the applicant organisation.

If the Site Contact is also the authorised person, then tick the 'Same as Authorised Person' box.

If a different person is to be the Site Contact, then complete all the contact details requested.

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Same as authorised person

Site contact name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Site contact position title *

Site Contact Organisation *

Site contact primary phone number *

Must be an Australian phone number.

Site contact secondary phone number

Must be an Australian phone number.

Site contact email *

Must be an email address.

Applicant Checklist

Please confirm that you have completed the following steps outlined before continuing with this application:

- I have read the [EV destination charging grants funding guidelines - round two](#) and checked the eligibility requirements to apply for the grants using the guidelines
- I understand my site's electrical and charging needs
- I understand how to purchase and install a grants funded EV charger(s)
- I have selected one or more EV chargers (up to a maximum of 4 charging ports) from the NSW Government approved [EV charger and software list](#) to include in my application
- I have obtained eligible quotes for the purchase and installation of selected EV charger(s) and software (if selected) for the site proposed in this application

If you have not completed the above steps, please read the [Round 2 Applicant Handbook](#) before continuing this application

I confirm that I have read and understood all of the above *

Yes

Eligible site requirements declarations

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* indicates a required field

Site Requirements

Please note, a site is considered to be a unique address with specific longitude/latitude coordinates. It can be owned or operated by private entities, NSW Government, local government, or community groups. To be eligible to proceed with this application you must be able to select 'Yes' to the below questions. Please refer to the Funding guidelines - round 2 for more information on eligibility criteria

Is the proposed site in this application located in an eligible NSW Local Government Area (LGA) as listed on page 20 of the grants guidelines? *

Yes

Is the proposed site in this application classified as an eligible destination type as listed on page 22 of the grants guidelines? *

Yes

Does the proposed site have a live listing on the Australian Tourism Database Warehouse (ATDW)? *

Yes

To create an ATDW listing, or to check if your current listing is up to date, please visit <https://atdw.com.au>. You will be required to provide your valid ATDW listing identification number later in this application. See the round 2 [applicant handbook](#) for further information on the ATDW listing requirement

The proposed site was not an approved site under Round 1 of the EV Destination Charging Grants? *

Yes

Site(s) that were approved for funding under Round 1 of the EV destination charging grants but withdrew their application prior to Round 2 applications opening are still eligible to apply and may select 'yes' to this question.

The proposed site has physical permanent premises with the necessary off-street parking and infrastructure to support visitors, guests or customers with EV charger usage? *

Yes

Local councils have permission to pursue kerbside EV charging installations where off-street parking is not available on the condition that all requirements in the Transport and Infrastructure SEPP (EV Charging) are met. Local councils perusing kerbside parking who meet these requirements, can select 'yes' to this question. You will be required to provide photo(s) of the off-street parking location where EV charger(s) intend to be installed (or on-street parking location for relevant local councils) later in this application form.

The proposed site has no more than 4 existing EV charge ports *

Yes

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A single port provides power to charge only one electric vehicle at a time, and a dual port charger includes 2 outlets to power two electric vehicles at a time.

Proposed site details

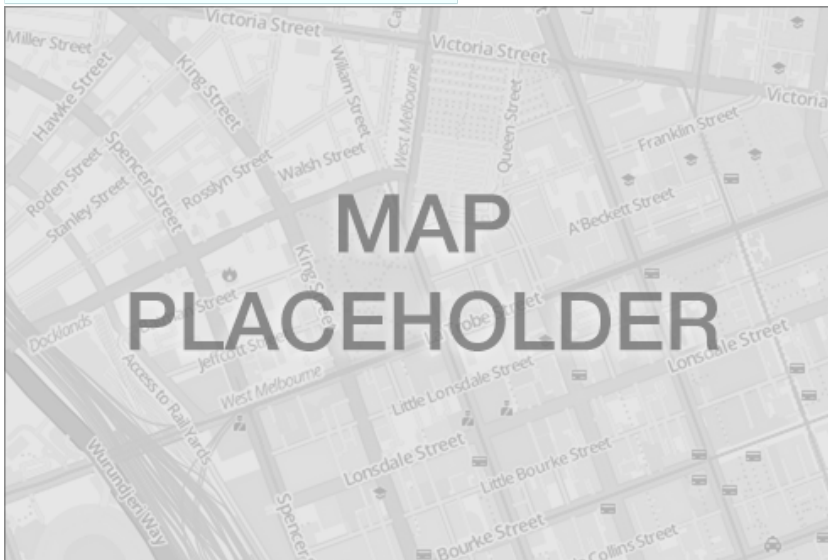
* indicates a required field

Site Name *

Choose a name for your site that is easy to understand. It could be a building name, a street name, or a business name.

Site Street Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. This is the address of the proposed EV charger(s) installation. Please note this may differ from the Applicant organisation address in some circumstances

If successful please enter the address that will be used to post the NSW Government decal branding stickers required for installation *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Tourism region and local government area *

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Select the region and local government area that your site is located within

How many EV charge ports are already installed at the site? *

Must be a number. Under the Round 2 guidelines, eligible sites must not have more than 4 existing charge ports. Single port chargers have 1 charge port and dual port charger have 2 charge ports. If no charge ports are currently installed at site, please enter '0'."

If site has existing EV charge ports installed, please provide the details of the existing chargers and/or a link to the online details and location of these chargers? *

Destination Site Information

Australian Tourism Data Warehouse (ATDW) Profile Number *

e.g. AU##### as found when logged into your ATDW account. For further information about how to set-up or renew a listing visit the [ATDW website](#)

Destination category and type *

Select the one category that your ATDW profile is listed under. The list and definitions of all eligible destination categories can be found on page 22 of the funding guidelines. Note: accommodation cannot be partly or wholly used for residential accommodation purposes

The proposed site in this application is solely for commercial accommodation purposes and not partly or wholly used for residential accommodation purposes *

Yes

Please provide a description of your services under this category. *

Site Visitor Information

Please provide an estimate of the number of visitors/customers/patrons that visit this site per year. *

Must be a number.

Have you observed many EVs visiting your site in the past 2 years? *

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- We haven't noticed any EV's visiting to date/we're not sure if any have visited yet.
- We have seen less than 10
- We have a few regulars, and have seen between 10 - 49
- We have seen more than 50 EVs at our site

The answer to this question will have no impact on how your application is assessed.

Fees Charging Information

How do you anticipate you will offer charging at your site:

- Fee for charging (e.g. \$0.22c/kWh)
- Free EV charging
- Fee included in current services or offers (flat fee for service)

Note, this question is only for the purposes of understanding EV charging information. Your answer to this question will have no impact on how your application is assessed. There are many benefits associated with offering free charging at your destination including the ability to promote the availability of free charging, incentivise EV drivers to visit your site over another and incentivise EV drivers to stay longer at your site while they charge.

If you intend on charging a fee for EV drivers to use your EV charger, can you tell us how you plan to do this? (e.g. flat fee, app based billing) and what rate you plan on charging EV drivers? *

Word count:

Must be no more than 100 words.

Parking information

Will the proposed EV parking space(s) include access for people with a disability? *

- Yes
- No

Note, this question is only for the purposes of understanding EV charging parking information. Your answer to this question will have no impact on how your application is assessed

Which best describes the car park surface of the intended EV charger installation? *

- Sealed bitumen or concrete
- Loose gravel/dirt
- Grass

Do you plan on painting or linemarking the parking space(s) that the charger services, to show the location of EV charging (or specify the space is dedicated to EV charging only)? *

- Yes
- No

Note: while this is not a requirement of the grants, it is best practise for promoting the availability of EV charging at a site.

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Please upload a photo of your proposed EV charger installation location that clearly indicates your site's parking facilities *

Attach a file:

Your photo must be clear to indicate your off-street car park, and the intended location of your EV charger(s) installation. Local councils have permission to pursue kerbside EV charging installations where off-street parking is not available on the condition that all requirements in the [State Environmental Planning Policy \(Transport and Infrastructure\) 2021 - NSW legislation](#) are met.

Please provide a description of where you intend to install the EV charger(s) in relation to your building. (If you are a Local Council pursuing kerbside charging please provide a rationale as to why you have selected this EV charger location *

Must be no more than 100 words.

E.g. The first two spaces next to the disabled parking spaces at the building front entrance.

Are there any other details about your site or proposed EV charger installation that you'd like to provide as part of your grant application?

Renewable energy information

Does this site use renewable energy for all or part of its energy use? *

- Yes
- No

Powering your EV charger with renewables is not a requirement under the grants, however it is recommended.

Please select the renewable energy used at this site

- Site includes solar panels that offsets all energy used on site
- Site includes solar panels that offsets part of the energy used on site
- Site purchases GreenPower to offset all energy used on site
- Site purchases GreenPower to offset some energy used on site
- Other:

Powering your EV charger with renewables is not a requirement under the grants, however it is recommended.

Are there any plans to transition to using or generating renewable energy in the next 1-2 years?

- Yes, this site plans on installing solar to offset part of its energy use
- Yes, this site plans on installing solar to offset all of its energy use
- Yes, this site plans on purchasing GreenPower to offset part or all energy used on site

Powering your EV charger with renewables is not a requirement under the grants, however it is recommended.

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Charger details

Would you still consider purchasing and installing the EV charger/s without this grant? *

- Yes No

Note, this question is only for the purposes of understanding current interest in EV charging. Your answer to this question will have no impact on how your application is assessed.

Will the grant help you purchase these EV charger/s faster than you would have otherwise? *

- Yes
 No
 Not Applicable

Note, this question is only for the purposes of understanding current interest in EV charging. Your answer to this question will have no impact on how your application is assessed.

Charger information

* indicates a required field

Charger selection and costs

Please complete the below table and select a new row for each EV Charger being applied for.

Please include details on:

EV chargers

- Your selected EV charger model type from the NSW Government approved [EV charger list](#)
- The total number of charging ports associated with each EV charger ("1" for single port chargers or "2" for dual port charger)
- The cost of purchasing the selected EV charger (ex.GST).
 - The grant will fund up to 75% of these costs, capped at the highest price for that charger model on the NSW Government approved EV charger list

EV charging software (if applicable)

- Your selected EV charging software subscription platform for each selected EV charger
- Associated cost for a 12 month software subscription for each EV charger (or charge port)
 - The grant will fund up to 75% of these costs, capped at the highest price for that software platform on the NSW Government approved EV charger software list

Costs entered below must:

- 1.Match the itemized costs included on the supplied quotes (to be attached later in this application)
- 2.Exclude items not covered under the grants (see page 15 of the [grant guidelines](#)).
- 3.Exclude GST
- 4.Include a maximum of 4 charge ports

Please note:

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- if your application includes costs higher than those shown on the NSW Government approved [EV charger and software list](#), or includes items not covered under the grants, then your final co-funding contribution may be adjusted accordingly during the application assessment process.
- GST is not payable by the grants, and needs to be paid for by your organisation and claimed through standard tax processes. Please seek further advice from a tax professional if you are unclear about this requirement.

Select **maximise** to enlarge the grid while completing table.

Select EV Charger Model	Total number of EV charge port on select EV charger	Quoted cost of EV Charger (excl GST)	How will EV Charger be mounted?	If applicable, select software subscription platform	Quoted cost of annual software subscription (excl GST) per EV Charger
Selected EV Charger Model must match supplied quote. Quotes are to be attached in next section.	For single port chargers, enter "1". For dual port chargers, enter "2".	Number entered must match supplied quote. This cost is used to calculate the 75% co-funding available under the grant. Must be a dollar amount.		Selected Software Subscription platform must match supplied quote.	Number entered must match supplied quote. This cost is used to calculate the 75% co-funding available under the grant. NOTE: Software subscriptions are often quoted per charge port. For selected dual port chargers, please enter total annual subscription for the two ports where relevant. If no software is being applied for, enter \$0 Must be a dollar amount.
		\$			\$

EV Charger installation

The maximum 75% co-funding available towards installation at this site is capped at \$3,000 per charge port. If your total installation cost for the proposed site exceeds the maximum funding available, the co-funding towards installation will be adjusted accordingly during application assessment."

Total installation cost for proposed site *

\$

Must be a dollar amount.

Enter total cost of installation for EV chargers (excluding GST). Installation costs covered under

Total number of ports

This number/amount is calculated.

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the grant can include items specified on page 14 of the grant guidelines. You can apply for co-funding towards a maximum of 4 charge ports per site. Please adjust the table above if this number is above 4.

Quotes

Quotes submitted in an application must include the following:

- **EV charger hardware quote**
 - Ensure quote clearly states the NSW Government approved EV charger name and model number, quantity of EV chargers selected, and itemized cost for each charger.
 - Quotes may be from a NSW Government vetted EV charger supplier or from a licensed electrical contractor.
- **Installation quote**
 - Ensure quote includes a breakdown of specific installation costs (as per page 14 of grant guidelines)
- **EV charger software subscription quote (if applicable)**
 - Ensure quote clearly states the annual subscription cost per EV charge port from the NSW Government approved EV charger software list.
 - Quotes for software must be from an approved EV charging software supplier on the NSW approved EV charging software list.

Please note, the commercial quotes submitted in this application are used to determine the relevant NSW Government co-funding contribution under the grant.

Please upload a copy of your chosen commercial quote to purchase and install the EV charger(s) at this site, and any relevant software selected. *

Attach a file:

The EV chargers, software (if applicable) and installation costs shown in the quote(s) must match the EV chargers that are selected in this application form and the costs in this quote must be the same as the costs you entered into the cost fields (above). You can upload multiple attachments here.

Proposed licensed electrical installer

Please provide the details of the proposed licensed electrical contractor who will install your EV charger(s).

Supplier or licensed electrician Individual's Full Name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Supplier or licensed electrician Business Name *

Licensed electrician ABN *

Must be a number.

Supplier or licensed electrician Email address *

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Must be an email address.

Supplier or licensed electrician Contact number *

Must be an Australian phone number.

If more information is required do you give permission to include this contact in correspondence regarding this application?

- Yes
- No

Co-funding calculation

The below co-funding calculations are estimates only. Grant funding for EV chargers and software is based on the costs shown in the [approved EV charger and software lists](#). If your application includes costs higher than those shown on this list, or includes costs outside the grant's approved funding, then your final co-funding contribution will be adjusted accordingly during the application assessment process

Quoted cost of EV Charger (excl GST)	Total EV charger 75% co-funding request (\$)	Quoted cost of annual software subscription (excl GST) per EV Charger	Total software 75% co-funding request (\$)
This question is read only.	This number is calculated from quoted costs entered on Page 5. Co-funding request is 75% towards the cost of proposed eligible EV charger. This number/amount is calculated.	This question is read only.	This number is calculated from quoted costs entered on Page 5. Co-funding request is 75% towards the cost of the proposed software subscription per eligible EV charger. This number/amount is calculated.
\$	\$	\$	\$

Total EV charger co-funding request (\$)

\$

This number/amount is calculated.

Total software co-funding request (\$)

\$

This number/amount is calculated.

Installation Co-Funding Calculation

The below co-funding calculation is estimated only. The maximum 75% co-funding available towards installation at this site is capped at \$3,000 per charge port. If your total installation cost for the proposed site exceeds the maximum funding available, the co-funding towards installation will be adjusted down accordingly during application assessment process.

Total installation cost for proposed site

\$

Total install 75% co-funding request (\$)

\$

Total number of EV charge ports applied for at site

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This number/amount is calculated.
This number is calculated from quoted costs entered on Page 5. Co-funding request is 75% towards the total eligible installation cost

This number/amount is calculated.

Declaration

* indicates a required field

How did you hear about the EV destination charging grants? *

- Word of mouth
- Local council
- NSW Government website
- Web search
- Social media
- Electrician or supplier
- Industry association (Please specify in other field)
- Other:

Declaration

I am an authorised representative of the organisation making this application. As the authorised representative for my organisation, I agree that:

- to the best of my knowledge the statements made in this application are true
- I have read and understood the Terms and Conditions as outlined on page 36 of the round 2 funding guidelines
- if an accommodation site, it is solely for commercial accommodation purposes and not partly or wholly used for residential accommodation purposes
- I have undertaken my own due diligence when selecting an eligible EV charger(s) and software subscription (if selected) and understand my responsibility and liability for the selection of the proposed licensed electrician for the EV charger(s) installation
- if relevant, I have received appropriate approvals to install an EV charger at the site selected from relevant authorities, such as local council or property owners and landlords prior to submitting this application
- if the NSW Government is satisfied that any statement made in the application for funding is incorrect, incomplete, false or misleading, the NSW Government may take appropriate action. I note such action may include excluding an application from further consideration, withdrawing an offer of funding, and/or terminating any funding
- any EV charging offered at the site included in this application will be covered by appropriate insurances
- all relevant workplace health and safety standards will be met when providing EV charging services at the site in this application
- the NSW Government has no responsibility or liability for how the charger(s) is installed, operated or maintained and that all aspects of the EV charger(s) at the site included in this application will be the responsibility of the applicant organisation including purchase, installation, operation, energy costs, and maintenance.

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If my application is successful, I agree to:

- accept the terms and conditions of the grant in accordance with the requirements outlined in the EV destination charging round 2 funding grants guidelines
- purchase and install the EV charger(s) within 5 months of receiving approval as per the requirements set out in the grants guidelines to be eligible to receive payment
- have the charger(s) installed by a licensed electrical contractor to meet Australian Standards
- ensure the charger(s) installed under the grant will:
 - be appropriately operated and maintained under Australian Standards
 - be accessible for use by the visitors, guests, and customers of the site and not for private use by the site owner
 - include the NSW Government branding decal sticker
 - have location details published *on at least one publicly available website or app*
 - ensure the software subscriptions co-funded under the grant, if selected, are installed and operational at the time of claiming the grant payment and will provide the NSW Government access to de-identified operation data from each co-funded EV charger for a 1-year period following installation
- submit a Grant Payment Request Form to claim the approved co-funding within 5 months of receiving approval
- I agree to work with the NSW Government to document and promote the EV charger experience. This work may include but is not limited to participating in post-grant evaluation interviews, the development of case studies on your EV charger experience, the opportunity for official announcements from your site, the inclusion of your site in photos or videos used to promote the program and/or EV charging in general

I agree to the above *

Yes