

EV fleets incentive - Kick-start funding - Application form

Form Preview

Introduction

* indicates a required field

Welcome to the EV fleets incentive kick-start funding application.

In summary, the program is open to NSW-based organisations that:

- currently operate a fleet of **at least three non-privately registered vehicles** (electric or non-electric) in NSW, or own **at least one licensed taxi**, and
- are requesting funding for **up to 10 new Battery Electric Vehicles (BEVs/EVs for short) and optional smart chargers**.

IMPORTANT - PLEASE READ CAREFULLY

The following conditions must be met as part of your application:

- You may be requested to provide registration certificates to support the minimum fleet size requirement above. Certificates provided must be for non-private registrations types, e.g. Business General, Hire Car or Rental Vehicle.
- EVs must have been ordered on or after 24 July, 2024 (the launch of this program). Proof of purchase or lease may be requested to demonstrate this.
- EVs must be new. Used or ex-demo vehicles are not eligible for the incentive.
- Hybrid Electric Vehicles (HEVs) and Plug-in Hybrid Electric Vehicles (PHEVs) are not eligible for the incentive.
- EVs acquired through a subscription or novated lease arrangement are not eligible for the incentive.
- EVs must be registered under an organisation name (either the applying organisation or their lease provider) and not be registered under a private individual.
- EVs must be registered in NSW and used predominantly in NSW (occasional interstate travel is acceptable).
- If your application is approved, all EVs nominated in your application must be registered within 120 business days (about five and a half months) after receiving confirmation of application approval. Payment of the incentive will not be provided in multiple parts.
- Passenger vehicles and Sports Utility Vehicles (SUVs) must have a Recommended Retail Price below the ATO's luxury car tax threshold of \$89,332 (incl. GST) . Light Commercial Vehicles (including utes and vans) and light trucks (up to 4.5 tonnes Gross Vehicle Mass) can be above this price.
- Smart chargers receiving the additional incentive must be on the [approved list](#).

Your application will not be eligible if you do not meet all of the conditions above. Please read the [Guidelines](#) to understand all program requirements in detail,

Terms and Conditions - General

In these Terms and Conditions, a reference to:

Applicant means the User making an Application through the Site.

Application means an application for a NSW Government grant submitted through the Site.

Group means the State of New South Wales acting through the Energy, Climate Change and Sustainability (ECCS) Group within the NSW Department of Climate Change, Energy, the Environment and Water.

EV fleets incentive - Kick-start funding - Application form

Form Preview

Material means the Site and all of the information and material (including all data, documents, pages, images, text, graphics, logos, audio and software) made available on the Site.

Group Representatives means employees, agents and officers of the Group.

Site or **OneGMS** means the NSW Government Grant Management System administered by the Group, which is accessible and available at <https://manage.smartygrants.com.au>, as amended from time to time.

User, You or Your means the person using or accessing the Site and includes an individual, partnership, or any body or person whether incorporated or not.

Overview

The Site is owned and administered by the State of New South Wales acting through the Energy Climate Change and Sustainability Group within the NSW Department of Climate Change, Energy, the Environment and Water.

The Site enables the User to submit and manage applications for NSW Government ECCS grants. The Group uses the Site to collect and store information in relation to the administration of grants. The Site is built using the SmartyGrants platform.

By accessing or using the Site, You agree to be bound by these terms and conditions and any applicable instructions, processes, procedures and recommendations as advised on the Site.

Use of the Site

In accessing or using the Site, You agree:

- not to register with the Site or sign up to receive information for anyone other than yourself and, if You are registering on behalf of an organisation, as an authorised representative of the organisation
- not to impersonate any person or entity or falsely misrepresent yourself
- not to abuse, harm, interfere with, or disrupt the Site – for example, by accessing or using it in fraudulent or deceptive ways, introducing malware, or spamming, hacking, or bypassing the Site's systems or protective measures
- not to export, extract or otherwise scrape Material from the Site

Use of information

Information provided by You in an Application, including information regarding any auspice, partner organisations or consortium ("partners") will be collected and utilised by the Group and Group Representatives to:

- determine the Applicant's eligibility for funding and the merit of the Applicant's Application
- consider the Applicant's suitability to receive funding by conducting fraud, corruption, and risk prevention checks
- provide the relevant grant and any related services to the Applicant following a successful Application
- contact the Applicant or the Applicant's nominated representatives in relation to other relevant programs or opportunities from the NSW Government (unless the Applicant opts out at any time)
- administer any incidental functions of the Group
- comply with any statutory obligations

Information provided may be disclosed to parties external to the Group including, but not limited to:

EV fleets incentive - Kick-start funding - Application form

Form Preview

- the Group's subcontractors and consultants
- members of the Technical Review Panel and/or Assessment Panel
- the Net Zero Emissions and Clean Economy Board
- the Minister or Minister's Office
- the NSW Department Climate Change, Energy, the Environment and Water
- the NSW Ombudsman and Audit Office of NSW
- the NSW Department of Premier and Cabinet
- the NSW Department of Customer Service
- other NSW Government agencies for the purpose of considering the User's suitability
- external advisors including probity, technical, financial, or legal advisors any agency or body of the NSW Government, or any other organisation or individual considered by the Group to have a need or an entitlement to know that information (including any federal, state or territory agency or body), where that need or entitlement to know that information or required by law to be disclosed, to those parties

The Group will use reasonable endeavours to ensure that any information received in or in respect of the Applicant's Application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and in some circumstances the Group may release information contained in an Application and other relevant information in relation to the Application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Publication of information

If an Application is successful, the relevant details of the grant will be made public, including details such as the names of the grant recipients and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded.

The Group may also publish aggregated and non-identifiable data from the Applications received.

Retention of information

We will retain the information provided for a period that is appropriate for the purpose for which it was provided. The information will be archived and disposed of in accordance with the Group's policies and legislative requirements of the *State Records Act 1998* (NSW).

Privacy Notice

We value Your privacy and are committed to protecting Your personal details securely, in accordance with the [Privacy and Personal Information Protection Act 1998](#) (NSW), (PPIP Act), which regulates the collection, storage, quality, use and disclosure of personal information.

Personal information includes any information about an individual from which that person can reasonably be identified. It does not include information if the identity has been removed (anonymous data) or if it:

- can be found in a publicly available publication (such as a newspaper or book)
- is in a public register
- relates to someone's suitability for public sector employment
- is about people who have been dead for more than 30 years
- relates to some types of law enforcement and investigation activities

This Privacy Notice should be read together with our [Privacy Management Plan](#).

EV fleets incentive - Kick-start funding - Application form

Form Preview

By providing information to us, You acknowledge that You are providing Your own information, or You've been authorised to provide information by the person You're providing information about.

Persons nominated within the Application have the right to access their personal information held by the Group, or have it corrected in certain circumstances (e.g., if it is incorrect). Should You wish to access or correct Your personal information contact the Group's designated privacy team at:

Information Access & Privacy

Unit Department off Planning, Housing, and Infrastructure

Locked Bag 5022, Parramatta NSW 2124

Phone: 02 9860 1440

Email: privacy@dpie.nsw.gov.au

Disclaimer

The Applicant acknowledges and agrees that:

- information contained in an Application is provided by the Applicant voluntarily
- the Applicant may withhold information requested in an Application, however doing so may result in an unsuccessful application
- submission of an Application does not guarantee funding will be granted for any project
- the Group expressly reserves its right to accept or reject an Application at its discretion
- the Applicant is liable for the costs in preparing and submitting an Application
- the State of New South Wales and the Group do not accept any responsibility or liability for any costs, damages, or expenses, whether or not the Application is ultimately accepted or rejected
- the Applicant has read the Funding Guidelines for the Program and has fully informed itself of the relevant Program and Application requirements

Group Representatives do not give any representation, warranty or guarantee, whether express or implied, in relation to the information contained in each Application, including its completeness, accuracy, currency or reliability or the process by which they were prepared. Group Representatives do not purport and cannot give opinions regarding legal, accounting, regulatory, taxation or any other matters. Nothing contained in the Site may be relied upon as a promise, guarantee, representation or warranty by the Group.

Third Party Terms

The Site uses SmartyGrants (<https://smartygrants.com.au/>) functions, features and content and Your use of this Site is subject to Your acceptance of SmartyGrants' [Terms of Use](#) and [Privacy Policy](#).

Liability and Indemnity

With respect to the Site, to the maximum extent permitted by law, the Group excludes all liability to You/the User/the Applicant however arising (including from a negligent act or omission) under or in relation to the Site, the Material, the use of the Site, or these Terms and Conditions, including but not limited to loss of profits, loss or corruption of data, loss of reputation, loss of business, loss of business opportunities, loss of anticipated savings, loss of goodwill or for any type of special, direct, indirect, incidental or consequential loss or damage which may be suffered or incurred or which may arise directly or indirectly under or in relation to the Site or these Terms and Conditions.

To the extent allowed by applicable law, You agree to indemnify the Group, the State of New South Wales and their respective officers, employees, and contractors for any cost, damage,

EV fleets incentive - Kick-start funding - Application form

Form Preview

expense arising from third party claims, or third-party legal proceedings arising out of or relating to Your unlawful use of the Site or Your use of the Site in violation of these Terms and Conditions, except to the extent caused or contributed to by the Group.

Amendments

These Terms and Conditions and any third party terms and conditions referred to above are subject to change without notice to the User at any time. Your continued use of the Site will always be subject to the most current version of the Terms and Conditions including any third party terms and conditions referred to above.

General

With respect to the Site, these Terms and Conditions as well as the User's use of the Site shall be governed by the law of New South Wales and the parties submit to the jurisdiction of the courts of New South Wales and the Commonwealth of Australia.

Contact

For more information about the use of the Site or to make a suggestion or complaint, please contact the team at eccsgrants@environment.nsw.gov.au.

The User and its nominated representatives agree to be contacted by the Department or Service NSW for Business in relation to other relevant funding opportunities, programs and services from the NSW Government.

Do you acknowledge and agrees with these Terms and Conditions? * ☐ Yes

Do you wish to be contacted by the Department or Service NSW for Business in relation to other relevant funding opportunities, programs and services from the NSW Government? ☐ Yes ☐ No

Eligibility check

* indicates a required field

Please confirm the eligibility criteria below.

Kick-start funding is open to NSW-based organisations that:

- operate a fleet of **at least three vehicles** (electric or non-electric) in NSW, or
- own **at least one licensed taxi** in NSW.

In order to satisfy this requirement, the existing fleet vehicle(s) must either be:

- registered under the name of the organisation applying (not a private individual registration), or
- registered under the name of a lease provider.

Registration certificates for existing fleet vehicles may be requested during the application process in order to verify your eligibility.

Likewise, any EVs associated with the incentive must be registered under the name of the organisation receiving the incentive, or a lease provider.

EV fleets incentive - Kick-start funding - Application form

Form Preview

My organisation currently operates a fleet of at least three vehicles in NSW (not privately registered), or owns at least one licensed taxi in NSW. I also understand that registration certificates may be requested to verify this. *

- ☐ Yes
- ☐ No

I am requesting funding for up to 10 electric vehicles (EVs). *

- ☐ Yes
- ☐ No

Have you previously participated in the EV fleets incentive?

- ☐ No - This is my first time
- ☐ Previous kick-start funding application
- ☐ Previous round of the competitive bid option

You have provided an answer which means you are ineligible to apply for funding.

You must be in a position to answer 'Yes' to both of the above criteria in order to be eligible.

Previous application

Please provide details of your previous application(s), including the number of vehicles and chargers you received the incentive for.

Application

*** indicates a required field**

Applicant information

Primary contact name *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Primary contact organisation name *

Primary contact organisation sector *

EV fleets incentive - Kick-start funding - Application form

Form Preview

In a few words, please describe what your organisation does. *

Organisation ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Your role (select all that apply)

- ☐ Fleet Manager
- ☐ Procurement Manager
- ☐ Facilities Manager
- ☐ Sustainability
- ☐ Senior Executive
- ☐ Business Owner
- ☐ Transport Planner
- ☐ Energy Manager
- ☐ Other:

Primary contact phone number *

Must be an Australian phone number.

Primary contact email *

Primary contact website (if applicable)

Must be a URL.

EV fleets incentive - Kick-start funding - Application form

Form Preview

Primary contact address *

Address

Organisation location

Address

Primary location does not need to be a specific address, and can be postcode, suburb, state, etc. List your organisation headquarters or the main location where your fleet is located.

Number of employees *

Are you requesting funding for your own fleet vehicles, on behalf of your customers, or both?

- ☐ For my fleet
☐ On behalf of my customers
☐ Both

What is the size of your current vehicle fleet, including any vehicles provided to customers? *

How many kilometres does a typical vehicle in your fleet travel per year (if known)?

Must be a whole number (no decimal place).

Is the authorised person the same as the primary contact? *

- ☐ Yes
☐ No

The authorised person will be contacted on all matters relating to this application

Authorised person

Authorised person name *

Title First Name Last Name

Authorised person position *

Authorised person primary address *

EV fleets incentive - Kick-start funding - Application form

Form Preview

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Authorised person phone number *

Must be an Australian phone number.

Authorised person email *

Must be an email address.

Incentive request

* indicates a required field

Available incentive funding

You can apply for an incentive for **up to 10 vehicles** and optional smart chargers across one or more applications. One application must be completed (all vehicles registered, chargers purchased and incentive payment received) before another application can be started. The funding available for vehicle and optional smart chargers is outlined in the table below:

Vehicle type	Incentive per vehicle	Incentive per smart charger port
Electric Passenger Vehicles (PVs) or Sports Utility Vehicles (SUVs)	\$5,000	\$1,200
Electric Light Commercial Vehicles (LCVs) up to 4.5 tonnes Gross Vehicle Mass (GVM) - Excluding light trucks	\$8,000	\$1,200
Light trucks up to 4.5 tonnes GVM	\$10,000	\$3,000

Consult the vehicle manufacturer or dealer specifications to determine the type of vehicle you are procuring.

Passenger vehicles and Sports Utility Vehicles (SUVs) must be below the Recommended Retail Price cap of \$89,332 (the ATO's luxury car tax threshold). Light Commercial Vehicles (LCVs) and light trucks can be above this price.

You must be able to fund the difference between the incentive amount and the remaining vehicle cost (capital purchase, lease, or subscription).

Smart chargers (including Charging as a Service arrangements) must be on the [approved list](#) to be eligible for funding.

Consult the [Guidelines](#) for further information about funding available.

EV fleets incentive - Kick-start funding - Application form

Form Preview

Incentive request - Vehicles and chargers

For each vehicle category below, specify the number of vehicles and optional smart chargers you will be requesting an incentive for.

Vehicle type	Number of vehicles	Incentive per vehicle	Total vehicle incentive	Number of chargers	Incentive per charger	Total charger incentive	Total incentive
This question is read only.				Must be equal to or less than the number of each type of vehicle.			
Passenger or SUV		5000	\$		1200	\$	
LCV up to 4.5 tonnes - Excluding light trucks		8000	\$		1200	\$	
Light trucks up to 4.5 tonnes GVM		10000	\$		3000	\$	

Incentive request - Summary

Number of vehicles

Number of chargers

Number of vehicles minus number of chargers
Must be equal to or greater than 0

Total incentive (excl. GST)

Total incentive (incl. GST - Not applicable to local councils)

Vehicle models

EV fleets incentive - Kick-start funding - Application form

Form Preview

If known, please specify the models of any EVs you are interested in procuring. If unknown, please type NA. *

This is if for information purposes only. You will not be required to procure these exact models if your preferences or requirements change.

How do you plan to use your EVs? Select all that apply. *

- ☐ Staff transport
- ☐ Customer transport
- ☐ Delivery vehicle
- ☐ Trade vehicle
- ☐ Other:

Total Amount Requested - Internal use only

Total Amount Requested (excl. GST)

NA

NA

Fleet size

Please use this form to provide documentation to satisfy the fleet size requirement of the EV fleets incentive.

Option 1:

If you are an organisation that operates a fleet of at least three vehicles (electric or non-electric) in NSW to support your operations (including vehicles provided to customers), you must provide three of the following:

- registration certificates for vehicles registered under your organisation name (not a private registration), and/or
- registration certificates for lease vehicles not registered under your organisation name, obtained from your lease provider.

Option 2:

If you are a taxi owner, you must provide a registration certificate for a licensed taxi under your vehicle owner or organisation name.

General notes:

EV fleets incentive - Kick-start funding - Application form

Form Preview

- Vehicles must be a non-private usage type ('General Private'). Examples include 'Business - General', 'Hire Car' or 'Rental Vehicle'. The full list of NSW registration usage types is available [here](#).
- Vehicles obtained through a subscription or rental agreement are not counted towards the number of vehicles in the existing fleet.
- Registration certificates can be PDF or scanned copies. Certificates can also be obtained instantly online by logging in to [Service NSW](#) --> My services --> Registrations --> Certificate of Registration. If you haven't done this before, you may first need to opt in to digital registration by following [these instructions](#).
- Printouts or screenshots from the [Service NSW public registration lookup](#) are not valid, as these don't show the registration owner or registration type.
- Select 'Add More' to upload multiple files.
- When finished, proceed to the next page and then submit this form.

Please contact electric.fleets@environment.nsw.gov.au if you need assistance with your documentation.

Registration (plate) number	Registration owner	Registration expiry date	Registration usage	Registration certificate upload
		Must be a date.	See registration certificate for details. Examples include 'Business - General', Rental Car and Taxi. Cannot be General Private.	

Additional information

* indicates a required field

General conditions

The following conditions must be met if your application is successful after review:

- You may be requested to provide registration certificates to support the minimum fleet size requirement above. Certificates provided must be for non-private registrations types, e.g. Business General, Hire Car or Rental Vehicle.
- EVs must have been ordered on or after 24 July, 2024 (the launch of this program). Proof of purchase or lease may be requested to demonstrate this.
- EVs must be new. Used or ex-demo vehicles are not eligible for the incentive.
- Hybrid Electric Vehicles (HEVs) and Plug-in Hybrid Electric Vehicles (PHEVs) are not eligible for the incentive.
- EVs acquired through a subscription or novated lease arrangement are not eligible for the incentive.
- EVs must be registered under an organisation name (either the applying organisation or their lease provider) and not be registered under a private individual.
- EVs must be registered in NSW and used predominantly in NSW (occasional interstate travel is acceptable).

EV fleets incentive - Kick-start funding - Application form

Form Preview

- If your application is approved, all EVs nominated in your application must be registered within 120 business days (about five and a half months) after receiving confirmation of application approval. Payment of the incentive will not be provided in multiple parts.
- Passenger vehicles and Sports Utility Vehicles (SUVs) must have a Recommended Retail Price below the ATO's luxury car tax threshold of \$89,332 (incl. GST) . Light Commercial Vehicles (including utes and vans) and light trucks (up to 4.5 tonnes Gross Vehicle Mass) can be above this price.
- Smart chargers receiving the additional incentive must be on the approved list.

All terms and conditions are outlined in the [Guidelines](#).

Please contact electric.fleets@environment.nsw.gov.au with any questions or feedback.

I acknowledge the terms and conditions of this program. *

- ☐ Yes
☐ No

Terms and conditions - Clarification

You have indicated that you do not acknowledge the terms and conditions of this program. Please provide clarification or explain any special circumstances that need to be considered.

New Question *

Financial capability

If successful with your application, will you likely be able to order vehicles and have them registered within 120 business days (5 1/2 months) of being notified of your application outcome? Extensions will be considered if unforeseen delays are encountered (e.g. vehicle delivery delays, vehicle model out of stock). *

- ☐ Yes
☐ No

Financial capability - Clarification

You have indicated that you will not be able to order and register vehicles within the required timeframe. Please provide reasons for the expected delay below for consideration as part of your application assessment.

*

EV fleets incentive - Kick-start funding - Application form

Form Preview

How do you plan to procure your vehicles and any smart chargers (select all that apply)? *

- ☐ Outright cash purchase
- ☐ Purchase using a loan
- ☐ Lease
- ☐ Other:

Note: You are unable to receive kick-start funding for a vehicle procured through a subscription.

Do you currently have financial arrangements in place to procure the vehicles and any smart chargers? *

- ☐ Yes - I am ready.
- ☐ Not yet - I am waiting for the application outcome.

Vehicle lease

Please provide the business name of the vehicle lease provider

Compliance

Are you aware of any conflicts of interest that may affect your application? *

- ☐ Yes
- ☐ No

Please provide details if you answered 'Yes' to the question above. *

Are you aware of any inappropriate conduct from you or anyone in your organisation that may affect this application? *

- ☐ Yes
- ☐ No

Please provide details if you answered 'Yes' to the question above. *

Additional information

EV fleets incentive - Kick-start funding - Application form

Form Preview

Please provide any additional information you would like to be considered as part of your application.

How did you first hear about the EV fleets incentive?

- ☐ Word of mouth
- ☐ Internet search
- ☐ LinkedIn
- ☐ Service NSW newsletter
- ☐ NSW Government Net Zero Transport newsletter
- ☐ AFMA newsletter
- ☐ Contacted directly by NSW Government staff
- ☐ Through my lease provider/Fleet Management Organisation

Declaration and Authorisation

*** indicates a required field**

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct
- all information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge
- any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant
- I understand that any false declaration may render this application ineligible/invalid
- all relevant conflicts of interest have been declared

Authorisation

EV fleets incentive - Kick-start funding - Application form

Form Preview

I agree to the above statement *

☐ Yes

Name of authorised person *

Title

First Name

Last Name

Position *

Phone number *

Must be an Australian phone number.

Email *

Must be an email address.

Next steps

Please submit this application after reviewing your responses on the next page (click 'Submit' at the bottom of the review page). After submitting this application, a member of the Electric Fleets team will notify you of the outcome within 4 weeks. You may also be contacted for further clarification about your application.

If you have any questions in the meantime, please contact electric.fleets@environment.nsw.gov.au.